Section 4:
Pre-Scripted Mission Assignments

PLEASE TAKE NOTE!

The Pre-Scripted Mission Assignments contained herein are January 2014 versions. Throughout 2014, and continuing, FEMA has been revamping how PSMAs are formatted and displayed in WebEOC as well as what PSMA "version" is in WebEOC.

A new WebEOC PSMA format is currently under development by FEMA, but is not in use yet. This new format will allow the TL/ATL to select either a "fixed" PSMA scope and cost, or allow the TL/ATL to adjust the PSMA scope and cost based upon the resources, typically USACE personnel numbers, requested by FEMA. USACE is also revising some of our PSMAs in this interim period as well.

Bottom Line Up Front – Use these PSMAs as a guide and verify in WebEOC what verbiage is in the PSMA that USACE/ESF #3 is about to be issued. Ensure that it indeed covers what the intent of the support requested from USACE/ESF #3 is to be, both "technically" and "financially!"

If you have any further PSMA-related questions in this "interim" period PLEASE contact Pete Navesky at Peter.Navesky@usace.army.mil or at either 918-669-7327 (Office) or 202-341-0537 (BB Cell).

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Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-36	**Type:** FOS
Title: ESF #3 USACE, Regional Activation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate U.S. Army Corps of Engineers (USACE) to support FEMA Region_____ Regional Response Coordination Center (RRCC), IMATs, and/or IOFs to perform duties of Emergency Support Function (ESF) #3, in support of Pre-Declaration disaster operations in response to [*incident/state*].

Block IV: Statement of Work
Pre-Declaration activation for appropriate USACE personnel to perform the functions of ESF #3 at the direction and coordination of FEMA. This activation may include support to the FEMA Region ____ RRCC, IOF, IMATs, and other teams. ESF #3 Team Leader and support staff may be used, including Prime Power and site-specific administrative support, and / or other mission Subject Matter Experts, at the direction and coordination of FEMA. This declaration may also include the activation of ESF #3 Support Agency representatives to serve as liaisons to the ESF #3 Management Team for public work/infrastructure assistance as required. Pre-Declaration MAs that exceed 7 to 10 days will require FEMA approval. A subsequent MA may be issued for Post-Declaration activation if necessary.

Equipment purchases are not authorized under this Mission Assignment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the MA task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$20K – $80K</u> depending on resource utilized

Cost Breakout:
<u>$80K - RRCC/Incident Management Assistance Teams</u>
One to three personnel (Team Leader and Assistant Team Leader (2), if night shift required) at RRCC and two to six people on the Incident Management Assistance Teams (Team Leader, Assistant Team Leader (2), Administrative Assistant, and two Prime Power personnel) a total of 7 days. Additional team support will necessitate an amendment to the MA to increase funds.

<u>$20K</u>
If the nature of the disaster requires activating a limited number of people (e.g., one to two personnel) for the RRCC, then $20K will be obligated.

PSMA No: #3-36 Continued
Supporting Info/Notes:
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-80	**Type:** FOS
Title: USACE ESF #3, NRCC Activation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate United States Army Corps of Engineers (USACE) to the FEMA National Response Coordination Center (NRCC) to perform duties of Emergency Support Function (ESF) #3 in support of Pre-Declaration disaster operations in response to [*incident/state*].

Block IV: Statement of Work
Pre-Declaration activation for appropriate USACE personnel to perform the functions of ESF #3 in the NRCC supporting National-level coordination efforts and Regional response activities at the direction and coordination of FEMA, beginning [*insert date*]. This activation may include overtime and administrative costs. Activation may also include: providing USACE modeling for typical National Response Framework Missions, Temporary Housing SME and National Hurricane Program support.

Equipment purchases are not authorized under this Mission Assignment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Agency POC: _____, phone_____.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$ 30,000 -$50,000.</u>

Cost Breakout:
Up to 6 total personnel (One Team Leader, three Assistant Team Leaders, , Hurricane Program SME and Water Action Officer) at the NRCC for a total of 5 days. Mission Modeling support to the NRCC may also be provided under this mission assignment.

It is estimated that $10K may be required to provide predictive modeling support for National Response Framework related missions.

Supporting Info/Notes:
Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

In the event of multiple disasters affecting more than on state/region, Mission Assignment Managers will select the most impacted state(s) in the affected region for OFA NRCC Post-Declaration activation billings only. This process will not be used at the Regional level.

PSMA No: #3-80 Continued
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-115	**Type:** FOS
Title: USACE ESF #3, Temporary Emergency Power Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position all elements associated with the Temporary Emergency Power mission to provide for event specific planning and preparation as directed by FEMA

Block IV: Statement of Work
Pre-event actions include deployment of Type _____ (1, 2, 3 or 4) temporary power support.

Type 4 support includes the deployment of Subject Matter Exerts and 249th EN BN personnel to provide limited Technical Assistance support.

Types 3, 2, and 1 support will include PRT and 249th deployment, State planning coordination, generator shipment and preparation, Deployable Tactical Operating System (DTOS) support, Advance Contracting Initiative (ACI) contractor mobilization and pre-installation actions. Coordinate with State representatives to establish relationships and confirm procedures for emergency power requirements and/or needs. Implementation of ACI or other contracting process, as required, to pre-position generators and related resources. Generator shipment includes shipment and transportation (in coordination with FEMA Logistics, as appropriate) to Federal/State generator operations staging area. Assets will be returned to the Distribution Center (DC)/Remote Storage Site (RSS) stock fully mission capable in coordination with FEMA Logistics. Additionally, provide maintenance support to the DC/RSS to ensure operational readiness of generators. Generators and associated Bill of Materials (BOM) (e.g. wires, connectors and load banks) will be supplied by FEMA, Department of Defense, and/or leased from a contractor. A subsequent mission assignment will be issued as needed for Post-Declaration emergency power activities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

PSMA No: #3-115 Continued

Block V: Cost Estimate and Cost Breakout

Total Cost: $_____.

Type IV Emergency Power Technical Assistance Package - $40K
- Deployment of Subject Matter Expert(s) (civilian) and 249th EN BN personnel (military) to provide limited technical support
- Coordinate with local government representatives to establish relationships and assist in developing their emergency power requirements/needs and power mission strategy.
- Advise on the proper set-up, lay-out, and management of an Incident Support Base (generator staging area) for FEMA generators and associated Bill of Materials (BOM)
- Generators and associated BOM will be supplied by FEMA and/or the local government.
- The local government must have the capability to load/unload, prep, haul, install, operate, fuel, maintain, repair, and make generators fully mission capable before they are returned to FEMA.

Type III Emergency Power Response Package - $650K
- Capable of completing 15-25 Pre-Installation Inspections (assessments) per day
- Capable of installing 10-15 generators per day followed by appropriate fueling, operations, servicing, and maintenance
- Management of up to 100 generators with sizes equal to or less than 800 kW

Type II Emergency Power Response Package - $900K
- Capable of completing 25-40 Pre-Installation Inspections (assessments) per day
- Capable of installing 15-25 generators per day followed by appropriate fueling, operations, servicing, and maintenance
- Management of up to 175 generators with sizes up to 2 MW

Type I Emergency Power Response Package - $1,100K
- Capable of completing 40+ Pre-Installation Inspections (assessments) per day
- Capable of installing 25-35 generators per day followed by appropriate fueling, operations, servicing, and maintenance
- Management of greater than 175 generators to include power plants (> 2 MW)

ADDITIONAL INFORMATION
- *By contract, the ACI contractor has 24 hours to mobilize assets to the staging area after receipt of a Task Order.*
- *When executing this MA, the PRT needs a facility at the staging area near the generators that provides office space. If office space is not readily available, then consider deploying a USACE DTOS support team. Funding is included above for these costs if not covered by the DTOS SUPPORT MA. DTOS if used, should arrive same time the Power PRT personnel arrive.*
- *Anticipated installation rates assume the applicable generators are available in the staging area and the critical facilities are no further than one (1) hour drive time.*
- *Anticipated assessment rates assume the critical facilities location and POC information are correct and provide and, the facility POCs are available.*

PSMA No: #3-115 Continued

Supporting Info/Notes: The following information was used to estimate funding, but actual personnel, equipment and contract support may differ, depending upon actual requirements:

Type III Emergency Power Response Package - $650K
$75K - Deployment of PRT includes thirteen (12) personnel and one (1) SME for (5) days.
$35K - Deployment of nine (9) 249th Prime Power soldiers for 5 days, equipment and operating system for remote (not at staging area) satellite communications capabilities.
$500K – Mobilization of ACI Contractor to staging area, develops and organizes the staging area, prepares generators for installation and establishes verbal and electronic lines of communication and management with the PRT. Cost include one day of mobilization, two days of operations and/or standby, and one day of demobilization if no Post-declaration for a staff of 70 and 70 pieces of equipment.
$25K – Deployment of one (1) DTOS unit and staff to the staging area to provide voice and electronic communications for the PRT and 249th.
$15K – Pre-event planning and coordination activities associated with the Temporary Power Inter-agency Task Force and pre-event modeling.

Type II Emergency Power Response Package - $900K
$90K - Deployment of PRT includes nineteen (19) personnel and one (1) SME for (5) days.
$45K - Deployment of sixteen (16) 249th Prime Power soldiers for 5 days, equipment and operating system for remote

Type I Emergency Power Response Package - $1,100K
$90K - Deployment of PRT includes nineteen (19) personnel and one (1) SME for (5) days.
$60K - Deployment of twenty-five (25) 249th Prime Power soldiers for 5 days, equipment and operating system for remote (not at staging area) satellite communications capabilities.
$900K – Mobilization of ACI Contractor to staging area, develop and organize the staging area, prepare generators for installation and establishes verbal and electronic lines of communication and management with the PRT. Cost include one day of mobilization, two days of operations and/or standby, and one day of demobilization if no Post-declaration for a staff of 162 and 121 pieces of equipment.
$25K – Deployment of one (1) DTOS unit and staff to the staging area to provide voice and electronic communications for the PRT and 249th.
$25K – Pre-event planning and coordination activities associated with the Temporary Power Inter-agency Task Force and pre-event modeling.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXX	**Type:** FOS
Title: USACE ESF #3, Emergency Power Generator Procurement	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Procure generators to augment existing FEMA inventory in support of specifically identified Temporary Emergency Power mission requirements as directed by FEMA.

Block IV: Statement of Work
Pre-event actions include activation of USACE Contracting Staff, technical support team, and USACE Emergency Power Subject Matter Experts (SMEs), in coordination with FEMA Logistics, to procure generators to fill specifically identified unmet Temporary Emergency Power mission needs. Upon FEMA's prior approval, procurement methods may include lease, lease with option to purchase, and/or direct purchase as directed by FEMA. Generator procurement requirements may include delivery from vendor to FEMA Distribution Centers and/or incident staging areas, on-call service/repair agreement for Non-Mission Capable (NMC) generators for procured generators, operator service for large kW generators, and return of units from staging area when unit is no longer required. Shipment of generators to OCONUS staging areas will be in coordination with FEMA Logistics. Procurement may also include associated Bill of Materials (BOM) (e.g. wires, connectors and etc.).

MA task orders will be issued for specific generator requirements, delivery location(s), dates, and duration of assignment(s)

Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: **<u>$ 1,000,000</u>**

Cost Breakout:

990K
- Provides leased generator procurement for seven (7) days
  - (Generators leased will be event specific, dependent on location and type of disaster)

10K
- Provides personnel for lease management.

- Estimated time for procurement and delivery of units to staging area is 48-72 hours.
- USACE procurement cost will be limited to direct labor of contracting team, technical staff, and USACE SMEs. Direct labor to include those costs associated with contract procurement and closeout.

PSMA No: #XXXXX Continued
Supporting Info/Notes: *Note: The number of generators required for procurement by USACE depends upon the current availability of properly sized generators within FEMA's organic inventories. For example, rental may be required to augment specific shortages in FEMA 54 Packs, or to provide generators to meet specific anticipated requirements for critical public facilities.*
Applicable Authorities, Regulations, and Policies: Directive 125-2 Disaster Relief Fund (DRF) – Pre-Declaration (Surge) Funding

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX#3-156	**Type:** FOS
Title: USACE ESF #7, National Water Support	**Date Approved:** MM/DD/YYYY
Block II: Assistance Requested Pre-position National Water Planning and Response Team (PRT) to provide event-specific planning and preparation as directed by FEMA.	
Block IV: Statement of Work Implement Advanced Contracting Initiative or other contracting process to procure, transport, and pre-position bottled/bulk water (in coordination with FEMA Operations and Logistics, as appropriate) to Incident Support Base (ISB) or other delivery site(s). All water will meet the certification requirements of the Federal Government and the State and locality in which the water is being distributed. If an existing Federal or other inventory of water is used, independent testing may be required to certify water quality. Trailers transporting water that arrive at the ISB(s) or other delivery sites may be staged through (*date*) until specific delivery instructions are provided. USACE, in consultation with FEMA Operations and Logistics, will release the drivers, tractors, and trailers when appropriate. A subsequent MA may be issued for Post-Declaration water needs if necessary. MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s). All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.	

PSMA No: XXXXXXXX#3-156 Continued

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$1.2M</u>

$200K	National PRT Activation
$1M	Water Procurement

Cost Breakout:

$200,000 will activate a team of about 20 personnel for 5 to 7 days. The initial PRT includes an Action Officer situated at the NRCC to scope and receive mission tasking's from FEMA, a Mission Manager, a Mission Specialist and a Contracts Specialist at the USACE National Water District to complete contract actions and required reporting, two Commodity Site Managers, two Data Specialists, and as many as 12 QA personnel situated at the points of first delivery (usually an ISB) to receive the commodity. Staffing levels assumes two sites at 12-hours/day operation.

$1M will cover contract costs to purchase, deliver, and unload approximately 100 truckloads (1.8M liters) of water and includes one Operations Manager (from contractor) to coordinate delivery, storage, and unloading. [One truckload equals 18,000 liters and can be expected to serve approximately 5,000 people.]

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #7, Commodity Team	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position Type _____ (1, 2, or 3) Commodities Planning and Response Team (PRT) to provide event-specific planning and preparation at the Region/State level as directed by FEMA.

Block IV: Statement of Work
Pre-position Commodities PRT to provide mission planning, training and management support to FEMA at the IMAT/IFO/JFO and staging areas. This support includes distribution planning and training as necessary, also receiving, tracking, reporting, and distributing commodities as directed by FEMA. All necessary support (to include but not limited to DTOS assets if necessary) may be funded under this MA. MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s). All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost Estimate:

Type 1 Commodities PRT - $800K
- Report and track 50 Points of Distribution
- Assist FEMA with manning for commodities at 3 Staging Areas
- 24 hour operations

Type 2 Commodities PRT - $500K
- Report and track 25 Points of Distribution
- Assist FEMA with manning for commodities at 2 Staging Areas
- 24 hour operations

Type 3 Commodities PRT - $200K
- Report and track 10 Points of Distribution
- Assist FEMA with manning for commodities at 1 Staging Area
- 12 hour operations

ADDITIONAL INFORMATION

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-151	**Type:** FOS
Title: USACE ESF #3, Debris Team	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position management element of the Debris Planning and Response Team (PRT) and when necessary the ACI execution planner to provide event-specific planning and preparation for debris clearance, removal, and disposal at the direction and coordination of FEMA.

Block IV: Statement of Work
Activate and pre-position the Debris PRT to assess needs and coordinate emergency planning with appropriate Federal and State agencies. Prepare to implement the Advance Contracting Initiative or other contracting process that will permit the award and execution of contracts for debris support. A subsequent MA will be issued, if necessary, for all Post-Declaration debris activities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$50K</u>

Cost Breakout:
Debris PRT includes five (5) personnel for 7 days. (Additional $25K required if HTRW management team is deployed.)

Supporting Info/Notes:
Note 1: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Note 2: The following statement may be added to the Debris Mission Assignment when there are Hazardous, Toxic and Radiological Waste (HTRW) issues (chemical, biological and/or radiological contaminants): "Activate and pre-position of the HTRW Management Cell of the Rapid Response Team to provide, as directed by FEMA in support of ESF #3 debris activities." "Activate and deploy the Contaminated Debris Management PRT for planning and preparation to execute emergency "clearance" of contaminated debris and demolition of hazardous or unstable structures, as directed by FEMA".

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: 3-152	**Type:** FOS
Title: ESF #3 USACE, Critical Public Facilities	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position identified members of a Housing Planning and Response Team (PRT) or subject matter expert(s) to provide event-specific technical advice in preparation for executing a Critical Public Facilities Mission at the direction and coordination of FEMA.

Block IV: Statement of Work
Activate and pre-position identified members of the Housing PRT and/or subject matter expert(s) to provide event specific planning and preparation for the critical public facilities mission. If an SME is requested to deploy as a member of the MPT, an additional Type 2 or 3 Housing Specialist should also be deployed as was agreed between FEMA and USACE during the Remedial Action Program Conference in 2011. Coordinate with appropriate Federal and State agencies to develop a plan of action. Prepare to implement contracting processes that will permit the award and execution of contracts for provision of critical public facilities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supplies to be purchased with FEMA MA funds must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $50,000

Cost Breakout:

Deploy Housing PRT, five (5) personnel for 7 days.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: 3-153	**Type:** FOS
Title: USACE ESF #3 Infrastructure Assessment	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position Infrastructure Assessment Planning and Response Team (PRT) and support personnel in preparation for executing rapid structural and non-structural assessments for potentially effected infrastructure.

Block IV: Statement of Work
Initial planning and preparedness efforts may include determining need for supporting local public works with: Applied Technology Council-20 (ATC-20) post-earthquake (or ATC-45 post-flood, etc.) residential inspections; ATC-20/45 training officers; heavy structural inspections (e.g. to help ensure viability of structures that might be used for mass-care, emergency housing, etc.); nonstructural assessments (e.g. electrical, mechanical, geotechnical, water/wastewater infrastructure); and other ad-hoc technical assistance in conjunction with FEMA request(s). A subsequent Post-Declaration MA will be issued, if necessary, for similar or continuing public works assessment activities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$35,000**

Cost Breakout:
Estimate is based on deployment of three (3) IA PRT management team members/ subject matter experts (SMEs), including labor, overtime, supplies, travel, and per diem, for up to 7 days.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: 154	**Type:** FOS
Title: USACE ESF #3 Water and Wastewater Infrastructure Assessment	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position water systems specialists to provide event-specific planning and preparation for the rapid evaluation of water and wastewater facilities, treatment units, conveyance systems, piping, and relevant system components. This assistance may include liaison/planning efforts with local and State representatives.

Block IV: Statement of Work
Activate and pre-position water systems specialists to provide event-specific planning and preparation for the rapid evaluation of water and wastewater facilities, treatment units, conveyance systems, and piping, as an element of infrastructure assessment. This support may also include liaison efforts with local/State representatives for planning purposes. A subsequent Post-Declaration MA will be issued, if necessary, for similar or continuing public works assessment activities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $50,000

Cost Breakout:
Estimate is based on deployment of five (5) water systems specialists, including labor, overtime, supplies, travel, and per diem, for up to 7 days. Mission may include sub-assigning work to the EPA.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing mission assignment. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #7-202	**Type:** FOS
Title: USACE ESF #7, Logistics Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position Logistics Planning Response Team planning personnel necessary to provide event-specific planning and preparation for USACE and/or FEMA Federal operations.

Block IV: Statement of Work
APre-position Logistics PRT/planning personnel necessary to support planning and preparation activities for USACE and/or FEMA Federal operations. Logistics assistance includes resource tracking, receiving, warehouse management, issuing, equipment operations and maintenance, and property accountability of USACE and FEMA mission resources in support of Federal operations at staging areas, distribution sites, or other sites at the direction and coordination of FEMA.
MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $40,000

Cost Breakout:
Deploy four (4) logistics PRT/planning personnel for up to 7 days. Assistance under this MA includes planning and preparation activities such as, reviewing and identifying site selection criteria and facility requirements, planning layout and configuring staging areas and identifying required staffing levels, coordinating receipt of Initial Response Resources (IRRs), and identifying State logistics POCs and possible staging areas.

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Deployable Tactical Operations Systems (DTOS) Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position Deployable Tactical Operations Systems (DTOS) and DTOS team members.

Block IV: Statement of Work
Pre-position DTOS with team members to provide ESF #3 and/or FEMA operations with initial operating facilities and emergency communications to support command and control.

A Task Order will be prepared to direct specific activities within the scope of this mission assignment. (Task Orders may include personnel, resource movement, locations for deliveries and duty stations.)

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$ 100,000 - Four ECCVs</u>

Cost Breakout:
Each ECCV: $25,000
Four Emergency Command and Control Vehicles (ECCVs) for a total of seven (7) days (1.5 days – mobilization, 4 days – on-site and 1.5 days demobilization). There are no costs for use of the vehicles. Costs are for personnel and fuel only. Each ECCV requires two support personnel (Team Leader and Support Specialist).

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-206	**Type:** FOS
Title: USACE ESF #5, Local Government Liaison (LGL)	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and pre-position credentialed National Local Government Liaison Cadre (LGL) at specified locations, as directed by FEMA.

Block IV: Statement of Work
Activate and pre-position LGL for direct support to the FEMA Division Supervisor at that assigned location. If there is no Division Supervisor assigned, the LGL will be in direct support to the ESF#3 Team Leader. The mission of the LGL is to support the Federal Team and provide assistance to the local governments in planning for response and recovery mission execution to include relevant issues and concerns. Daily activity reports will be provided to the FEMA Division Supervisor, . the Action Officer, and Mission Manager. The AO/MM will provide consolidated reports to the ESF#3 Team Leader and District/RFO Commander. A subsequent mission assignment may be issued for post-declaration needs, if necessary.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $80,000

Cost Breakout:
Deployment of seven (7) personnel: (5) National LGL Cadre members, an Action Officer and a Mission Manager for seven (7) days.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-282	**Type:** FOS
Title: USACE ESF #6 Temporary Roofing Team	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position the management element of the Temporary Roofing mission to provide for event specific planning and preparation as directed by FEMA.

Block IV: Statement of Work
Pre-event actions include deployment of a Type _____ (1 or 2) Subject Matter Expert (SME) Strike Team to coordinate with State representatives to establish relationships, assist in planning post declaration temporary roofing/RTR missions and confirm the requirements and/or needs. Prepare to activate the Advance Contracting Initiative (ACI) Contracts for temporary roofing and RTR.

Coordinate with FEMA Logistics on stocks of plastic for roofing. If necessary, a subsequent MA will be issued for all Post-Declaration temporary roofing or Rapid Temporary Repair (RTR) activities. MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $_____.

Cost Breakout:

Temporary Roofing SME Strike Team - $60K
- Temporary Roofing planning support to state and FEMA
- Planning of Direct Federal Assistance (DFA) mission with state
- Coordination of support from USACE division and supported district

ADDITIONAL INFORMATION

Temporary Roofing SME Strike Team - $60K
$50K – Deployment 5 SMEs for (6) days.
$10K – Deployment of one district support person from supported district (6) days.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #6-239	**Type:** FOS
Title: ESF #6 USACE, Temporary Housing Team	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position elements of the Housing Mission Planning Team to provide event-specific planning and preparation for the housing mission.

Block IV: Statement of Work
Coordinate with appropriate Federal and State agencies to conduct emergency planning and/or assessment of potential sites for housing. Prepare to implement contracting processes that will permit the award and execution of contracts for temporary housing support. If necessary, a subsequent MA will be issued for all Post-Declaration temporary housing activities.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $50,000

Cost Breakout:
Deploy five personnel (Temporary Housing MPT) for 7 days. If an SME is requested to deploy as a member of the MPT, an additional Type 2 or 3 Housing Specialist should also be deployed.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #9-215	**Type:** FOS
Title:USACE ESF #9, Urban Search and Rescue Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Pre-position USACE US&R Structures Specialist Strike Team and specialized equipment to the FEMA US&R Incident Support Team (IST) Engineering Cell.

Block IV: Statement of Work
Activate and pre-position US&R Structures Specialist Strike Team to FEMA US&R IST Engineering Cell. Pre-position specialized equipment to the IST Engineering Cell. Coordinate and integrate USACE resources into FEMA US&R efforts. This MA includes providing USACE liaison/SME to the IST. A total of seven (7) personnel are needed, along with specialized equipment. MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).
The Incident Support Team (IST) will assign all USACE StS members as appropriate.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$100,000</u>

Cost Breakout:
Deploy seven (7) personnel [one (1) SME / IST Liaison, six (6) Structures Specialists] and ship specialized equipment for up to fourteen (14) days. (Estimated 15 hr/day).

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title:USACE ESF #3, Unwatering Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and deploy the Task Force Unwatering team to coordinate and execute all necessary actions associated with the removal of water from flooded community(s) and their associated infrastructure systems as directed by FEMA. This includes, but is not limited to, urban areas; various transportation systems; tunnels; water and wastewater treatment or conveyance systems.

Block IV: Statement of Work
Activate and pre-position the command cell of the USACE Unwatering Team to provide for event specific planning and response/recovery preparations as directed by FEMA. Secure a means of conducting post event ground, aerial or waterborne assessments when weather conditions allow. Options include use of military assets, or private vehicular/aircraft/vessel obtained through contracting methods. Assess needs and coordinate emergency planning with appropriate Federal and State agencies. Coordinate with qualified pre-awarded contingency contractors to place them on notice that their services may be required. Retain contractor representatives as needed to assist with assessment of conditions. A subsequent mission assignment may be issued for post declaration activation if necessary.

Block V: Cost Estimate and Cost Breakout

Total Cost: $100,000

Cost Breakout:
Estimated cost will deploy a team of four up to seven days. (Cost estimate is based on salary, overtime, travel, per diem, and overhead.) It will also cover contract costs to secure aerial assessment capability and to mobilize contractor representative(s) for up to seven days.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-277	**Type:** FOS
Title:USACE ESF #3, Mobilization Mission Assignment for Catastrophic Disasters	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and deploy USACE National Response Framework teams and initial response resources to prepare for and begin execution of missions to include but not limited to: Debris Management (including clearance, removal and disposal), Temporary Emergency Power, Deployable Tactical Operating System, Infrastructure Assessment and Repair, Commodities Distribution, Bottled and Bulk Water, Structural Specialists for US&R support and Temporary Housing Sheltering in support of disaster operations in multiple states and/or regions. *This Mission Assignment is intended for the rapid mobilization of USACE assets following a Major or Catastrophic disaster or a disaster that impacts multiple states and/or multiple FEMA Regions. Follow-on "mission specific" and "state specific" mission assignments will be issued as the situation stabilizes.*

Block IV: Statement of Work
Pre-declaration activation of USACE teams, personnel, equipment and resources to national, regional and various state locations. Establish and maintain initial operations for command control of USACE personnel and other resources at the state level. Rapidly mobilize Planning and Response Teams (PRT's), the 249th Engineer battalion (Prime Power), Subject Matter Experts, contractors and other personnel. Work with federal partners to assist with the stabilization of infrastructure. Pre-declaration activation of USACE teams, personnel, equipment and resources to national, regional and various state locations. Establish and maintain initial operations for command control of USACE personnel and other resources at the state level. Rapidly mobilize Planning and Response Teams (PRT's), the 249th Engineer battalion (Prime Power), Subject Matter Experts, contractors and other personnel. Work with federal partners to assist with the stabilization of infrastructure.

PSMA No: #3-277 Continued

Block V: Cost Estimate and Cost Breakout

Total Cost: $_____. [Insert to total cost of the work requested.]

Cost Breakout:	Single State, Single Region (1/1)	Multi-State, Single Region (3/1)	Multi-State, Multi-Region (8/4)
NRCC Deployment	100,000	100,000	100,000
RRCC Deployment	80,000	240,000	6400,000
Debris Management	50,000	150,000	400,000
Temporary Emergency Power	1,100,000	3,300,000	8,800,000
Deployable Tactical Operations System	145,000	435,000	435,000
Infrastructure Assessment and Repair	35,000	105,000	140,000
Commodities Distribution	1,200,000	1,200,000	1,200,000
Bottled and Bulk Water	100,000	300,000	300,000
Structural Specialists for US&R support	50,000	150,000	400,000
Temporary Housing	100,000	100,000	100,000
TOTAL	**$3,260,000**	**$6,780,000**	**$14,015,000**

Supporting Info/Notes:
[Insert additional detail to assist in decision making. This section includes information deemed necessary to facilitate the MA process including any applicable policies or authorities. For example, anticipated equipment purchases or other unique capabilities required to perform the statement of work as outlined.]

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-36	**Type:** FOS
Title:ESF #3 USACE, Regional Activation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate the U.S. Army Corps of Engineers (USACE) to the FEMA Region_____ Regional Response Coordination Center (RRCC), IMAT's, IOF or JFO to perform duties of Emergency Support Function (ESF) #3 in support of Post-Declaration disaster operations in response to [*incident/DR# and state*].

Block IV: Statement of Work
Activate the USACE to perform functions of Emergency Support Function (ESF) #3 at the direction and coordination of FEMA. This activation may include support to FEMA Region____ RRCC, IOF/JFO, Incident Management Support Teams (IMAT) and other teams. This activation also may include contract audit support to ensure costs incurred under USACE MA meet all Stafford Act and regulatory requirements, at the direction and coordination of FEMA. ESF #3 Team Leader and site-specific support staff may be used, including Prime Power and administrative and management support, and/or other mission Subject Matter Experts (SME), some of which may be operating at the Recovery Field Office (RFO), if operational. Equipment purchases are not authorized under this Mission Assignment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$300,000</u> For Agency Activation
<u>$1.0M</u> For Recovery and Field Office Personnel

Cost Breakout:
One to two personnel (Team Leader and Assistant Team Leader) at the RRCC for 7 days and five to seven people at the Initial Operating Facility (IOF)/JFO (Team Leader, Assistant Team Leader(s), Administrative Assistant, Subject Matter Experts, and Prime Power Personnel) for a total of 30 days. Other site-specific administrative and management support at the RFO or other locations is not considered in this initial estimate and would vary based on the magnitude and duration of the response and recovery operations.

Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

PSMA No: #3-36 Continued
Supporting Info/Notes:
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3=108	**Type:** FOS
Title: USACE ESF #3, NRCC Activation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate United States Army Corps of Engineers (USACE) to the FEMA National Response Coordination Center (NRCC) to perform duties of Emergency Support Function (ESF) #3 in support of Post-Declaration disaster operations in response to [*incident/DR# and state*].

Block IV: Statement of Work
Post-Declaration activation for appropriate USACE personnel to perform the functions of ESF #3 in the NRCC supporting National-level coordination efforts and national response activities at the direction and coordination of FEMA, beginning [*insert date*]. This activation may include overtime and administrative costs. Mission Modeling and National Hurricane Program support may also be provided under this mission assignment.

Equipment purchases are not authorized under this Mission Assignment.
MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

This activation and the costs associated to support it will remain current until your agency is stood down and deactivated from the NRCC.
Agency POC: _____, phone_____.

Block V: Cost Estimate and Cost Breakout

Total Cost: $20,000 For Agency Activation
$ 120,000 Full Team Activation for 14 days

Cost Breakout:
Up to 9 total personnel (Team Leader, three Assistant Team Leaders, Temporary Housing Expertise, Water Action Officer and GIS/Remote Sensing liaison) at the NRCC for a total of 14 days. National Hurricane Program expertise to the NRCC and the Hurricane Liaison Team may also be funded under this Mission Assignment.

Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-171	**Type:** FOS
Title: USACE ESF #7, National Water	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate the National Water Planning and Response Team (PRT) to acquire, transport, and distribute bottled/bulk water.

Block IV: Statement of Work
Implement the Advanced Contracting Initiative, other contracting processes, or other sources to acquire and transport (in coordination with FEMA Operations and Logistics, as appropriate), and distribute bottled/bulk water to the affected areas as directed by FEMA. In some cases, trailers may be left in the field on a rotating basis to serve as distribution sites. USACE, in consultation with FEMA Operations and Logistics, will release the drivers, tractors, and trailers when appropriate. All water will meet the certification requirements of the Federal Government and the State and locality in which the water is being distributed. If an existing Federal or other inventory of water is used, independent testing may be required to certify water quality.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s). All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$2.0M**
$500K National Water PRT Activation
$1.5M Commodity Procurement

Cost Breakout:
$500K will activate a team of about 23 personnel to cover 24-hour operations for about 2 weeks. The personnel include an Action Officer situated at the NRCC to scope and receive mission taskings from FEMA, a Mission Manager, a Mission Specialist and a Contracts Specialist at the USACE National Water District to complete contract actions and required reporting, two Commodity Site Managers, two Data Specialists, and up to about 12 QA personnel situated at the point(s) of first delivery (usually an ISB) to receive the commodity. Staffing levels assumes two sites equally staffed by National Water personnel as appropriate.

$1.5M will cover contract costs to purchase, deliver, and unload 150 truckloads (2.7M liters) of water and includes one Operations Manager (from contractor) to coordinate delivery, storage, and unloading.

One truckload equals 18,000 liters and can be expected to serve approximately 5,000 people.

PSMA No: #3-171 Continued
Supporting Info/Notes: *Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.*
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-175	**Type:** FOS
Title: USACE ESF #7, Commodity Team	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide Commodities Planning and Response Team (PRT) to support staging areas, as directed by FEMA.

Block IV: Statement of Work
Deploy Commodities PRT to provide commodities mission planning, training and management support to FEMA at the staging areas.
Support includes receiving, tracking, reporting, and distributing commodities to the State and/or local distribution points as directed by FEMA. All necessary support (to include but not limited to DTOS assets if necessary) may be funded under this MA.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: $_____. [Insert to total cost of the work requested.]

Cost Breakout:

Type 1 Commodities PRT - $6M
- Report and track 50 Points of Distribution
- Assist FEMA with manning for commodities at 3 Staging Areas
- 24 hour operations

Type 2 Commodities PRT - $3.5M
- Report and track 25 Points of Distribution
- Assist FEMA with manning for commodities at 2 Staging Areas
- 24 hour operations

Type 3 Commodities PRT - $750K
- Report and track 10 Points of Distribution
- Assist FEMA with manning for commodities at 1 Staging Area
- 12 hour operations

ADDITIONAL INFORMATION

PSMA No: #3-175 Continued
Supporting Info/Notes: [Insert additional detail to assist in decision making. This section includes information deemed necessary to facilitate the MA process including any applicable policies or authorities. For example, anticipated equipment purchases or other unique capabilities required to perform the statement of work as outlined.]
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Temporary Emergency Power	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide temporary emergency power generation to the affected area as directed by FEMA.

Block IV: Statement of Work
Deploy Type _____ (1,2, or 3) Emergency Power PRT to include the Power Planning and Response Team (PRT), 249th Engineer Battalion, DTOS and ACI Contractor and provide emergency power generation to the affected area as directed by FEMA. All plans of action must be coordinated with the State. Implement Advanced Contracting Initiative (ACI) or other contracting process to provide generators and related resources. This action may include shipping and transporting generators and Bill of Materials (BOM) (e.g. wires, connectors, and load banks), in coordination with FEMA Logistics, as appropriate, to/from logistics centers (LC), mobilization center(s), or other delivery sites. Perform site assessments for locations provided by the FEMA Project Officer to determine the need for temporary electrical services to critical facilities (the assessment(s) will include size(s), configuration, and quantity). Haul generators from the mobilization center or other storage site, and install, operate, and maintain generators using contractor support and/or Federal assets. To accomplish these actions, generators and associated BOM supplied by FEMA, DoD, and/or leased from a contractor may be used. Provide for the recovery and rehabilitation of FEMA-owned generators, either in the field or at the LC/remote storage site in coordination with FEMA Logistics. Assets will be returned to the LC/RSS fully mission capable in coordination with FEMA Logistics. Replenish expended BOM.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

PSMA No: XXXXXXXX Continued

Block V: Cost Estimate and Cost Breakout

Total Cost: _____

Cost Breakout:
Type IV – Technical Assistance Support: Total Cost: $120,000.
- Temporary Emergency Power support personnel, to include deployment of one Subject Matter Expert (civilian) and seven 249th EN BN personnel (military) to provide limited technical support for localized events within a State or US Territory.
- Coordinate with local government representatives to establish relationships and assistance in developing their emergency power requirements and/or needs.
- Advise on the proper set-up, lay-out, and management generator staging area for FEMA generators under 800 kW and associated Bill of Materials (BOM) (e.g. wires, connectors, and small tools).
- Conduct 8 to 14 critical facilities pre-installation inspections per day or conduct of 8 to 14 safety inspections of installed generators per day.

Type III Emergency Power Response Package (daily burn rate) - $125K/day (24 days)
- Capable of completing 15-25 Pre-Installation Inspections (assessments) per day
- Capable of installing 10-15 generators per day followed by appropriate fueling, operations, servicing, and maintenance

Type II Emergency Power Response Package (daily burn rate) - $175K/day (17 days)
- Capable of completing 25-40 Pre-Installation Inspections (assessments) per day
- Capable of installing 15-25 generators per day followed by appropriate fueling, operations, servicing, and maintenance

Type I Emergency Power Response Package (daily burn rate) - $220K/day (13 days)
- Capable of completing 40+ Pre-Installation Inspections (assessments) per day
- Capable of installing 25-35 generators per day followed by appropriate fueling, operations, servicing, and maintenance

Supporting Info/Notes:
[Insert additional detail to assist in decision making. This section includes information deemed necessary to facilitate the MA process including any applicable policies or authorities. For example, anticipated equipment purchases or other unique capabilities required to perform the statement of work as outlined.]

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXX	**Type:** FOS
Title: USACE ESF #3, Emergency Power Generator Procurement	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Procure generators to augment existing FEMA inventory in support of specifically identified Temporary Emergency Power mission requirements as directed by FEMA.

Block IV: Statement of Work
Actions include activation of USACE Contracting Staff, technical support team, and USACE Emergency Power Subject Matter Experts (SMEs), in coordination with FEMA Logistics, to procure generators to fill specifically identified unmet Temporary Emergency Power mission needs. Upon FEMA's prior approval, procurement methods may include lease, lease with option to purchase, and/or direct purchase as directed by FEMA. Generator procurement requirements may include delivery from vendor to FEMA Distribution Centers and/or incident staging areas, on-call service/repair agreement for Non-Mission Capable (NMC) generators for procured generators, operator service for large kW generators, and return of units from staging area when unit is no longer required. Shipment of generators to OCONUS staging areas will be in coordination with FEMA Logistics. Procurement may also include associated Bill of Materials (BOM) (e.g. wires, connectors and etc.).

MA task orders will be issued for specific generator requirements, delivery location(s), dates, and duration of assignment(s)

Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: $1,000,000

Cost Breakout:

990K
- Provides leased generator procurement for seven (7) days
  - (Generators leased will be event specific, dependent on location and type of disaster)

10K
- Provides personnel for lease management.

- Estimated time for procurement and delivery of units to staging area is 48-72 hours.
- USACE procurement cost will be limited to direct labor of contracting team, technical staff, and USACE SMEs. Direct labor to include those costs associated with contract procurement and closeout.

PSMA No: XXXXX Continued
Supporting Info/Notes: *Note: The number of generators required for procurement by USACE depends upon the current availability of properly sized generators within FEMA's organic inventories. For example, rental may be required to augment specific shortages in FEMA 54 Packs, or to provide generators to meet specific anticipated requirements for critical public facilities.*
Applicable Authorities, Regulations, and Policies: Directive 125-2 Disaster Relief Fund (DRF) – Pre-Declaration (Surge) Funding

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Technical Expertise	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide technical expertise at the direction and coordination of FEMA.

Block IV: Statement of Work
Provide technical expertise to aid in accomplishing priority missions, at the direction and coordination of FEMA. Deploy IA PRT management cell as needed to coordinate and support mission requirements.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $100,000

Cost Breakout:
It should be emphasized that this MA is intended to cover short duration (14 to 20 days) tasks that require low-level commitment of funding and personnel resources. Separate MAs are required for specific, extended duration missions. Examples of expertise that could be included on this MA are reviewing repair designs; evaluating/assessing damaged public facilities, hospitals, and other structures; and developing pre-construction design specifications for group mobile home parks. Each one must be delineated on a separate task order form. If there is any doubt about qualifying for inclusion on this MA, issue a new MA.

Supporting Info/Notes:
Activities that exceed the subject SOW (e.g. facility repairs) will be considered Direct Federal Assistance (DFA) and will be supported by a separate DFA MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-159	**Type:** FOS
Title: USACE ESF #3, Debris Management	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide Debris Planning and Response Team (PRT), support personnel and contractor resources to coordinate and execute all necessary actions associated with debris clearance and removal.

Block IV: Statement of Work
Provide the Debris PRT to coordinate and execute all necessary actions associated with debris clearance, removal, and disposal site management from public property in the affected areas necessary to eliminate or lessen immediate threats to public health and safety, at the direction and coordination of FEMA. In some instances, similar requirements may exist for debris clearance and removal from specified private property necessary to eliminate or lessen immediate threats to public health and safety. Implement the Advance Contracting Initiative or other contracting process to provide emergency debris support. This support may include debris clearance and removal from critical access routes, roads, bridges, waterways (normally non-navigable), and rights-of-way for emergency vehicles and public access. (Logistics and/or real estate support for rights-of-entry and leasing authorization may be necessary.) Support may include any or all of the following: pick-up, hauling, and dumping of debris; segregating and reducing debris at a landfill or temporary disposal and reduction site (TDRS); hauling from a TDRS to a final disposal site; or managing a TDRS. Exact requirements will be provided using a task order form from FEMA.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$5M</u>

Cost Breakout:
10 crews (each crew consisting of four [4] trucks and one [1]front-end loader) removing and disposing of 750 cubic yards (CY) of debris/crew/day for 30 days.

USACE personnel required to support the mission would total 40 (10 PRT members, 25 QA inspectors, and 5 supporting area engineers)
Estimate $150K for contractor mobilization. Costs could vary significantly based on haul distance to disposal site.

PSMA No: #3-159 Continued
Supporting Info/Notes: The following statement may be added to the Debris Mission Assignment when there are HTRW issues (chemical, biological, and/or radiological contaminants: *"Activate and deploy the Contaminated Debris Management PRT. CDMPRT may utilize pre-awarded contracts or other contracting processes to execute emergency "clearance" of contaminated debris and demolition of hazardous or unstable structures as directed by FEMA".*
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-368	**Type:** FOS
Title: USACE ESF #3, Debris Technical Expertise	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide FEMA with support for technical expertise of State and/or local entities' debris operations.

Block IV: Statement of Work
Provide FEMA with technical expertise for State and/or local entities' debris operations while working under the direct supervision of FEMA's Public Assistance Officer for Debris Removal or the Public Assistance Officer's designee. Such technical expertise will include providing information to FEMA on technical requirements for debris operations, increasing the efficiency of such operations, efficient monitoring techniques, documentation requirements, etc.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $700,000

Cost Breakout:
Deploy four 4-person teams (16 total personnel) for 30 days.

Supporting Info/Notes:
This MA will aid the FEMA Public Assistance Officer or designee in determining appropriate reimbursements to State and/or local governments.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-160	**Type:** FOS
Title: USACE ESF #3, Critical Public Facilities	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide critical public facilities support and assistance to FEMA, as directed.

Block IV: Statement of Work
Undertake one or more of the following measures at the direction and coordination of FEMA: Procure and place temporary Critical Public Facilities units at the direction and coordination of FEMA. Provide site assessment, design, and construction, including installation of utilities for placement of units, to serve as temporary classrooms, fire stations, offices, and other public buildings. Logistics and/or real estate support for: rights-of-entry, leasing authorization, lease, and manage staging areas as required for mission execution. Acquire furniture, if necessary at the direction and coordination of FEMA. Work must comply with all applicable historic preservation and environmental laws and regulations. Required permits must be obtained. If an SME is requested, an additional Type 2 or 3 Housing Specialist should also be deployed as well.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement

Block V: Cost Estimate and Cost Breakout

Total Cost: $3M

Cost Breakout:
USACE has no Advanced Contract Initiative for critical public facilities. Costs vary for acquiring the units, hauling/installing, and authorizing site work based upon factors such as type, size, availability of units, utilities required, location and extent of site preparation. Cost estimates for a Housing Planning and Response Team (up to 17 total personnel) and other housing support personnel (QA, real estate, etc.) will vary based on the magnitude of the mission.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
Section 408(a)(4) of the Stafford Act, 42 USC §5174 (a)(4), states, "The Federal share of assistance under this section shall be 100 percent; except that the Federal share of assistance under this section for construction and site development costs (including installation of utilities) at critical public facility sites shall be 75 percent of the eligible cost of such assistance."

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-161	**Type:** FOS
Title: USACE ESF #3, Infrastructure Assessment	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide Infrastructure Assessment Planning and Response Team (PRT) assets and support personnel to execute rapid structural assessments of affected infrastructure.

Block IV: Statement of Work
Activate and deploy Infrastructure Assessment (IA) PRT assets to support rapid structural evaluations of primarily residential buildings in [State/local government jurisdictions(s)] to determine whether damaged or potentially damaged buildings are safe for use or if entry should be restricted or prohibited. The communities identified above will designate the specific buildings to be evaluated and will coordinate access in accordance with all applicable Federal, State and local mandates. The full PRT includes an Action Officer (AO), Mission Manager (MM), Mission Specialist (MS), Mission Data Manager (MDM), Applied Technology Council-20 (ATC-20) post-earthquake (or ATC-45 post-flood) Training Officer (TO), and Supervisory Inspection Team Leader (SITL). This mission may include logistical, safety, and other support necessary to perform the evaluations, including inspectors (inspectors are not part of the PRT), and ATC-20/45 training to structural inspectors. This mission may be expanded to include, per FEMA request, additional public works assessments, including but not limited to detailed structural evaluations of public buildings and non-structural evaluations (such as electrical, mechanical, geotechnical, etc.), to augment local jurisdiction capabilities as needed.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$3M</u>

Cost Breakout:
Estimate is based on the full IA PRT with 50 inspectors (25 teams of 2) for up to 37 days (effort corresponds to 10,000 ATC-20/45 residential inspections) and includes labor, overtime, supplies, travel, and per diem.

Supporting Info/Notes:
Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-163	**Type:** FOS
Title: USACE ESF #3 Drinking Water Safety/Water & Wastewater Infrastructure Assessment Assistance to State	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide assistance to State, Tribal, and/or local jurisdictions for the drinking water and wastewater infrastructure/safety mission.

Block IV: Statement of Work
Deploy personnel to provide assistance to State, Tribal, and/or local jurisdictions to provide event specific planning and preparation for the drinking water and wastewater infrastructure/safety mission in coordination with appropriate State and Tribal agencies. Activities may include, but are not limited to, sampling and analysis, facility assessments, liaison among Federal, State, local, Tribal and municipal representatives concerning planning and execution efforts, inventorying of public water supplies and publicly owned treatment works (POTWs) within areas affected by the incident, preliminary facility surveys (e.g. operational status, emergency power status/need, physical damage), laboratory support for water sample collection, coordination of essential commodities (fuel, treatment chemicals, and manpower).

Mission Assignment Task Orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $380,000

Cost Breakout:
Estimate is based on deployment of 10 water systems specialists, including labor, overtime, supplies, travel, and per diem, for up to 30 days. Mission may include sub-assigning work to the EPA.

Supporting Info/Notes:
Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-164	**Type:** DFA
Title: USACE ESF #3 Drinking Water Safety/Water & Wastewater Infrastructure Assessment and Repair	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide assessments, evaluation, and design/build response and recovery activities for drinking water and wastewater systems.

Block IV: Statement of Work
Deploy personnel to coordinate and execute all necessary assessments, evaluation, and design/build response and recovery actions associated with ensuring the safety of drinking water and wastewater systems in the affected area in coordination with the appropriate State agencies, as directed by FEMA. These actions may include but are not limited to providing laboratory support for water sample collection, analysis and data interpretation; assessing public water and wastewater systems; facilitating the contact with Federal, State and local agencies and providing oversight of drinking water and wastewater system restoration, and related activities, including repairs.

Mission Assignment Task Orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $450,000

Cost Breakout:
Estimate includes deployment of 12 professionals, including labor, overtime, supplies, travel, and per diem, for up to 30 days. Mission may include sub-assigning work to the EPA. Repair costs may vary significantly based on assessments performed.

Supporting Info/Notes:
Note: The purpose of the Task Order is to direct specific activities within the scope of an existing mission assignment. A Task Order form may be used if no additional funding is needed and the scope of the existing mission assignment is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original Mission Assignment require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-209	**Type:** FOS
Title: USACE ESF #3, Deployable Tactical Operations Systems (DTOS) Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide Deployable Tactical Operations Systems (DTOS) and DTOS support team members.

Block IV: Statement of Work
Activate and deploy DTOS and DTOS support team members to provide ESF #3 and/or FEMA operations to provide initial operating facilities and emergency communications (to include FEMA-directed support to impacted State and/or city operations). Refurbish DTOS to pre-disaster condition when system has been deactivated and/or redeployed.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$204,000 - Four ECCVs</u>

Cost Breakout:
Each ECCV: $51,000
Four Emergency Command and Control Vehicles (ECCVs) for a total of seventeen (17) days (1.5 days – mobilization, 14 days – on-site and 1.5 days demobilization). There are no costs for use of the vehicles. Costs are for personnel and fuel only. Each ECCV requires two support personnel (Team Leader and Support Specialist).

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-212	**Type:** FOS
Title: USACE ESF #5, Local Government Liaison (LGL) Activation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide credentialed National Local Government Liaison (LGL) cadre at specified locations, as directed by FEMA.

Block IV: Statement of Work
Provide LGL for direct support to the FEMA Division Supervisor at that assigned location. If there is no Division Supervisor assigned, the LGL will be in direct support to the ESF#3 Team Leader. The mission of the LGL is to support the Federal Team and provide assistance and advice to the local governments in response and recovery mission execution to include relevant issues and concerns. Daily activity reports will be provided to the FEMA Division Supervisor, the Action Officer, and Mission Manager. The AO/MM will provide consolidated reports to the ESF#3 Team Leader and District/RFO Commander. A subsequent mission assignment may be issued for post-declaration needs, if necessary.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost Estimate: $350K

Based on:
Deploy seven (7) personnel: five (5) National LGL Cadre members, an Action Officer and a Mission Manager for thirty (30) days.
Per day: Approx. $9,200.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #3-214	**Type:** FOS
Title: USACE ESF #3, Recovery Field Office Operations	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide funding for leasing space for a Recovery Field Office (RFO) at the direction and coordination of FEMA.

Block IV: Statement of Work
Includes procuring or leasing office furniture, supplies, equipment (e.g., automated data processing hardware and software), and utilities, including necessary installation. Before procuring or leasing any supplies or equipment, USACE will coordinate with FEMA Logistics on the potential for using existing stock.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s). All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $1M

Cost Breakout:
Facilities, furniture, equipment and supplies for 100 personnel for three (3) months.

Supporting Info/Notes:
The RFO is a temporary USACE office set up in the vicinity of the affected area. This space is used to house management, mission, and administrative personnel directing the execution of missions assigned by FEMA. An RFO may be required for executing long-term recovery missions (debris, housing, and roofing). FEMA determines the RFO's need and funding. USACE will, in a request to FEMA, recommend the need for an RFO and will coordinate with FEMA Operations and Logistics before leasing or purchasing any items for this activity. Due to the need for the RFO to be stood up expeditiously, and in many cases simultaneously with the JFO, USACE is permitted to directly lease support equipment and/or purchase consumable supplies for the RFO. USACE must report all purchases of accountable property items IAW the FEMA Personal Property Manual 119-7-1, Chapter 9. USACE will coordinate the disposition of any equipment procured to fulfill the mission with FEMA Logistics. If FEMA so directs, equipment procured must be returned to FEMA.

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: Remote Sensing / GIS Cadre	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Deploy the Remote Sensing (RS) / GIS Cadre of SMEs to provide mapping products and analysis in support of USACE/FEMA emergency management needs.

Block IV: Statement of Work
Deploy the RS/GIS Cadre to provide assistance at the direction and coordination of FEMA. Deployment duties include advising, assessing, and coordinating RS/GIS needs. The cadre will ensure that RS/GIS products, including mapping, modeling, or imagery, are produced and disseminated to decision makers and responders as needed; ensure any duplication of efforts is eliminated; confirm needed talents and resources are available to support the response operations; and verify requirements for GIS staffing, if needed, are met.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 235,000**

Cost Breakout:
Six (6) total RS/GIS Cadre members (five SMEs for 30 days and one Action Officer for 7 days) to provide disaster-related GIS assistance in the field. Tasks include project creation, importing, and re-projection of data, data query, and hardcopy map and design/production.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #6, Temporary Roofing	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Deploy the Temporary Roofing Planning and Response Team (PRT) to provide support as directed by FEMA. This mission will be used for the ramp up of federal resources when there is a likelihood of a roofing mission, but a roofing DFA mission has yet to be processed.

Block IV: Statement of Work
Federal Operational Support - Prepare to implement the Advance Contracting Initiative or other contracting process that will permit the award and execution of contracts for temporary roofing. Coordinate with FEMA Logistics on stocks of plastic for roofing.

Position 25 members of the Temporary Roofing Planning and Response Team (PRT) in addition to the SME/SMS management element and to provide event-specific planning and preparation for the temporary roofing mission as directed by FEMA.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 250,000**

Cost Breakout:
Cost estimate based on 25 Temporary Roofing Planning and Response Team (PRT) members for seven days. Number of personnel deployed to support ramp-up will be determined on a per event basis and anticipated magnitude of the mission.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #6, Temporary Roofing	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Deploy the Temporary Roofing Planning and Response Team (PRT), ACI Contractor and other resources to provide support as directed by FEMA.

Block IV: Statement of Work
Implement the Advanced Contracting Initiative (ACI), other contracting processes, or other sources to provide temporary roofing as directed by FEMA. Coordinate the roofing activities of all other organizations (e.g., National Guard and voluntary organizations) performing portions of this roofing mission. These activities may include ordering supplies, equipment, materials, and logistics support necessary to provide temporary roofing to homes and other structures as per FEMA Policy. Real estate support is authorized for Rights of Entry. The leasing of facilities in support of the roofing mission is authorized.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Increasing Quality Assurance spot checks (finals) above 20% for any single contractor requires FEMA concurrence. State concurrence is also required if cost sharing is in effect.

Leasing of Material Handling Equipment (MHE) and purchase of fuel for same is authorized. All other equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $ 30M

Cost Breakout:
Provide for the deployment of the Temporary Roofing PRT, other roofing mission personnel, and temporary roofing for approximately 10,000 houses. Costs will vary based on geographical conditions, average square footage of houses, extent of structural damage, and regional ACI contract costs for the area.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #6, Temporary Roofing – Technical Expertise (Volunteer Support)	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Deploy the Temporary Roofing Technical Assistance Team to provide technical assistance to the state and to volunteer groups.

Block IV: Statement of Work
Provide technical expertise to the state and to VOADs installing temporary roofing and rapid temporary repairs. Examples are:

- Train the Trainer on installation of temporary roofs and or expedient exterior repairs.
- Collection of ROEs.
- Assignment of work areas to VOADs.
- Quality Control/Quality Assurance.
- Recommendations on types of materials to use for repairs.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 50,000**

Cost Breakout:
Cost estimate based on 2 Temporary Roofing Subject Matter Experts for 15 days ($25,000 each).

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #6-246	**Type:** FOS
Title: USACE ESF #6, Temporary Housing – Haul Install	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide assistance to FEMA, as directed, to haul, install, and recover Manufactured Housing Units (MHU) or other readily fabricated dwellings; perform environmental assessment; perform staging area operations, (logistics and/or real estate support for Rights of Entry and leasing authorization may be necessary), and site restoration.

Block IV: Statement of Work
Deploy Planning and Response Teams, support personnel and contractor support (as required) to undertake one or more of the following measures as directed by FEMA: haul, install, and recover MHU or other readily fabricated dwellings; perform environmental assessment; perform staging area operations, (logistics and/or real estate support for Rights of Entry and leasing authorization may be necessary), and site restoration. Work must comply with all applicable historic preservation and environmental laws and regulations. Required permits must be obtained.

A Task Order will be prepared to direct specific activities within the scope of this mission assignment. (Task Orders may include personnel, resource movement, and locations for delivery and duty stations.)

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $ 3M

Cost Breakout:
USACE has no Advanced Contract Initiative for temporary housing. The costs for the hauling and installing of MHU are MA dependent. Factors such as terrain, infrastructure conditions, centralized locations, and site accessibility may increase the costs per installation. Cost estimates for Housing Planning and Response Team (up to 17 total personnel) and other housing support personnel (QA, Real Estate, etc.) will vary based on the magnitude of the mission.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #6-249	**Type:** FOS
Title: USACE ESF #6, Temporary Housing – Site Design – Post-Declaration	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide design, site development, and construction, including installation of utilities, at a Manufactured Housing Unit (MHU) group site, as directed by FEMA.

Block IV: Statement of Work
Provide design, site development, and construction, including installation of utilities, at a MHU group site, as directed by FEMA. (Logistics and/or real estate support for rights of entry and leasing authorization may be necessary.) Work must comply with all applicable historic preservation and environmental laws and regulations. Required permits must be obtained.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 3M**

Cost Breakout:
USACE has no Advanced Contract Initiative for temporary housing. The costs for the construction of a group site would be MA dependent. Factors such as terrain, infrastructure conditions, and site accessibility/availability may increase the costs per pad. Cost estimates for Housing Planning and Response Team and other housing support personnel (QA, real estate, etc.) will vary based on the magnitude of the mission.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #6, Temporary Housing SME and Technical Monitor Support to FEMA Individual Assistance	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide Temporary Housing SMEs and Technical Monitors (TMs) to FEMA HQ or other locations to provide construction contracting and management support as directed by FEMA. Supplemental Support may be required through reachback capabilities.

Block IV: Statement of Work
SMEs and TMs will be assigned directly to FEMA Individual Assistance. The SMEs primary duties are to provide planning support, assist in preparing task orders, and provide continued contract administration and management support as directed by FEMA. TMs provide on-site contract monitoring, daily reports, technical information, and recommendations for corrective actions to the COR.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 350,000**

Cost Breakout:
Deployment of up to six (6) SMEs and/or TMs for 30 days each.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: #9-213	**Type:** FOS
Title: USACE ESF #9, Urban Search and Rescue Support to ESF# 9 – Post-Declaration	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Provide USACE US&R Structures Specialist Strike Team and specialized equipment to the FEMA US&R Incident Support Team (IST) Engineering Cell.

Block IV: Statement of Work
Activate and deploy or maintain US&R Structures Specialist Strike Team to FEMA US&R IST Engineering Cell. Deploy specialized equipment to the IST Engineering Cell. Coordinate and integrate USACE resources into FEMA US&R efforts. This MA includes providing USACE liaison/SME to the IST. A total of seven (7) to twenty-six (26) personnel are needed depending on the size of the response, number of ISTs deployed, and specific needs by FEMA, along with specialized equipment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

The Incident Support Team (IST) will assign all USACE StS members as appropriate. All equipment and supply purchases must be coordinated with FEMA. Prior FEMA approval is necessary to ensure reimbursement.

Block V: Cost Estimate and Cost Breakout

Total Cost: $ _____

$ 200,000 for USACE US&R Response personnel and equipment
$ 700,000 for USACE US&R Large Response personnel and equipment

Cost Breakout:
Traditional Response: Deploy seven (7) personnel [one (1) SME / IST Liaison, six (6) Structures Specialists] and ship specialized equipment for up to fourteen (14) days. (Estimated 16 hr/day).

Large Response: 26 total personnel for 24-hour operation (12 personnel per shift) for up to 14 days. This estimate includes two (2) SME's /IST Liaisons, –six (6) IST support Structures Specialists, and 18 Task Force support Structures Specialists.

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Unwatering Support	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and deploy the USACE Unwatering Team to coordinate and execute all necessary actions associated with the removal of water from flooded community(s) and their associated infrastructure systems as directed by FEMA. This includes, but is not limited to, urban areas; various transportation systems; tunnels; water and wastewater treatment or conveyance systems.

Block IV: Statement of Work
Unwatering will be conducted in accordance with existing Unwatering Plans as applicable. Typical unwatering missions require the following tasks:

- Draining and/or Pumping Impounded Water.
- Interim Levee Repairs.
- Pump Station Assessment/Repair/Operation.
- Initiate and administer all required contract actions associated with execution of this mission and engage supporting agencies as necessary for additional resource support.
- Coordinate with the Environmental Protection Agency (EPA) to provide for the appropriate and expeditious resolution of environmental issues as they arise.
- Provide to FEMA detailed information on actual work to be performed including, but not limited to, maps, schedules, timelines, milestones, and progress reports on a frequency to be determined.

The unwatering mission will be considered complete when inundation water has been removed to the extent that clean up and recovery operations can be reasonably undertaken throughout the affected area and interim levee and pump station repairs are either complete or transferred to others under a different mission assignment or authority.

Block V: Cost Estimate and Cost Breakout

Total Cost: $ 10M-50M

Cost Breakout: TBD

Supporting Info/Notes:
Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, National Hurricane Program – Post Storm Assessments (PSA	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Immediately After a Hurricane or Tropical Storm impact, conduct a Post Storm Assessment to assess the effectiveness and accuracy of the FEMA National Hurricane Program's Planning, Preparedness, and Response Support to the impacted area, and assist State/Local Governments to improve their hurricane emergency management programs for future events. The collected PSA data will also help State/Local Governments in the review of their response to the event.

Block IV: Statement of Work
When a Hurricane or Tropical Storm makes landfall in the United States, the National Hurricane Program (a multi-agency Federal Partnership led by FEMA) has the opportunity to conduct a Post Storm Assessment (PSA). The purpose of the PSA is to improve the program's future planning, preparedness, and response support to its stakeholders at all levels of government. The PSA gathers information to review how the products, tools, and support services of the NHP were used by stakeholders during the event, validates the accuracy and effectiveness of the products and tools, and identifies areas for improvement. The major NHP products, tools, and services to be evaluated during a PSA include the Hurricane Evacuation Study and associated evacuation clearance times, the HURREVAC Decision Support Software Program, the Sea, Lake, and Overland Surge from Hurricanes (SLOSH) storm surge model, and operational and response support activities. The results of this review provide recommendations for future program improvements. PSA reports are developed for each impacted State. State and Local Governments can use the information from the PSA to help in the review of their response to the event, and use the information to improve their hurricane planning, preparedness, and response procedures for future events.

Block V: Cost Estimate and Cost Breakout

Total Cost: **<u>$90,000 to $115,000.00 per State</u>**

Cost Breakout:
This cost will activate a team of 3 to 5 personnel for a four month period to conduct the following PSA tasks:

1. Coordination
2. State and Local Emergency Manager Interviews
3. Public Survey of Evacuation Behavior during the event
4. Storm Surge Data Collection, SLOSH Model Validation, Storm Surge Inundation Mapping Validation
5. Collection of Transportation Data related to the evacuation
6. A summary of the PSA findings that reports on the accuracy and efficiency of NHP products and services during the event, provides actionable recommendations for future program improvements, and provides this information focused to one state, so that the State may use the information to assess and improve their hurricane emergency management program.

PSMA No: XXXXXXXX Continued
Supporting Info/Notes: *Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.*
Applicable Authorities, Regulations, and Policies: Section 402(3)(F) of the Stafford Act authorizes the Federal Government to "provide technical and advisory assistance to affected State and Local governments for recovery activities, including disaster impact assessments and planning". Section 632 of the Post-Katrina Emergency Management Reform Act authorizes the Federal Government to "provide evacuation preparedness technical assistance to State, Local, and tribal governments, including the preparation of hurricane evacuation studies and technical assistance in developing evacuation plans, assessing storm surge estimates, evacuation zones, evacuation clearance times, transportation capacity, and shelter capacity".

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: Infrastructure Support RSF Planning and Coordination	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate and deploy the U.S. Army Corps of Engineers (USACE) to perform duties of the Infrastructure Systems Recovery Support Function (IS RSF) Coordinating Agency in support of long-term recovery planning and operations in response to [incident/DR# and state].

Block IV: Statement of Work
Activate the USACE to perform long-term community recovery planning functions at the direction and coordination of FEMA. This activation includes deployment of USACE IS RSF Field Coordinator(s) to a JFO or other locations as specified by FEMA to ensure the activities and outcomes identified in the NDRF are achieved in support of local, State and Tribal governments and other infrastructure owners' recovery efforts. Functions may be performed on-site and/or from a USACE home duty station as appropriate and directed by FEMA. The nature of this mission typically does not require extended deployment of activated personnel, however may require intermittent activities for an extended period of time. Equipment purchases are not authorized under this Mission Assignment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.

Block V: Cost Estimate and Cost Breakout

Total Cost: <u>$80,000</u>

Cost Breakout:
Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

PSMA No: XXXXXXXX Continued
Supporting Info/Notes: *Note: The purpose of the task order is to direct specific activities within the scope of an existing MA. A task order form may be used if no additional funding is needed and the scope of the existing MA is not changed. If at a later time additional funding or completion date extensions are required, an amendment to the MA shall be issued to include the appropriate information. New requirements outside the scope of the original MA require the issuance of a new MA.*
Applicable Authorities, Regulations, and Policies: [Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Cost Estimate Validation	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate United States Army Corps of Engineers (USACE) Walla Walla National Cost Engineering MCX to manage the independent validation of certified cost estimates submitted by FEMA public assistance applicants.

Block IV: Statement of Work
As directed by FEMA, USACE will engage appropriate engineering expertise to evaluate project cost estimates prepared by FEMA Public Assistance applicants. Work can be accomplished virtually, but when necessary, USACE experts will have the option of performing field visits to damaged facilities to assist with the cost review effort. To the extent possible, USACE will engage cost engineering experts in the vicinity of the disaster area that are familiar with local variables and conditions. USACE will validate the fully documented cost estimate for completeness and reasonableness in accordance with quality standards as agreed upon. USACE will present their findings to the FEMA representatives for acceptance or reconciliation. At the conclusion of the project validation tasking, USACE will prepare a report detailing the findings and recommendations. The projects to be validated shall equal or exceed $5 million in estimated project costs of federal share.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 1M**

Cost Breakout:

Funding depends upon the projected requirements.
Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
Public Assistance (PA) Guide FEMA 322/June 2007; Cost Estimating Format (CEF) Instructional Guide V2.1; CEF SOP SPO9570.8; PA Pocket Guide June 2012 and PA Policy Digest FEMA 321/ January 2008.

Pre-Scripted Mission Assignment (PSMA)

PSMA No: XXXXXXXX	**Type:** FOS
Title: USACE ESF #3, Project Worksheet Support to FEMA Public Assistance	**Date Approved:** MM/DD/YYYY

Block II: Assistance Requested
Activate US Army Corps of Engineers (USACE) to provide staff to support FEMA's Public Assistance Program.

Block IV: Statement of Work
Provide staff for the preparation of Project Worksheets (PWs) for the delivery of FEMA's Public Assistance Program. The PW's will address all categories of work within the Public Assistance Program, and capture activities taken or planned by state and local applicants.

Activities will include coordination with impacted applicants and formulation of Project Worksheets (PW).

Equipment purchases are not authorized under this Mission Assignment.

MA task orders will be issued for specific personnel requirements, location(s), dates, and duration of assignment(s).

This activation and the costs associated to support it will remain current until your agency is stood down and deactivated from the NRCC.
Agency POC: _____, phone_____.

Block V: Cost Estimate and Cost Breakout

Total Cost: **$ 100,000**

Cost Breakout:

Up to 20 personnel for X days.

Note: Total estimated costs are for planning purposes only. Federal agencies will be reimbursed ONLY for actual costs incurred. The mission-assigned agency is responsible for ensuring that the activity was properly authorized, goods were received, and services were provided. The agency must also ensure that the costs are reasonable and supported by documentation maintained by the respective agencies.

Supporting Info/Notes:

Applicable Authorities, Regulations, and Policies:
[Insert all authorities, regulations, and policies for FEMA and OFAs applicable to this PSOW language.]